



BRITISH COLUMBIA CATTLEMEN'S ASSOCIATION

Representing the Beef Cattle Industry of British Columbia

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January 2023

Secretaries & Presidents of Local & Regional Associations

BC Cattlemen's AGM Resolution Deadline

As the 2023 AGM planning begins, the BCCA would like to invite your local/regional to submit resolutions for debate at the AGM. BCCA is committed to have a resolution discussion at our hybrid AGM.

BCCA AGM Resolutions Deadline is April 1, 2023

The BC Cattlemen's office must receive all resolutions that are to be presented to the Annual General Meeting for discussion and vote by **April 1st, 2023**. Please email resolutions to bccattle@cattlemen.bc.ca, (Subject: **AGM Resolution**). The BCCA Resolutions Committee will then meet and review all resolutions submitted for the purpose of removing duplications, seeking clarification and recommending to the Board the order they should be presented at the AGM.

Tips for Writing A Resolution

- Each resolution should address one issue
- Focus on issues that are province-wide
- Use simple, action-oriented language
- State a call to action
- Avoid using acronyms
- Avoid ambiguous statements
- Provide factual supporting information
- Check for accuracy and grammar

Composition of a Resolution

All resolutions consist of a preamble and a resolved statement. The preamble describes the issue and the resolved statement outlines the action being requested. A resolution should answer these questions:

1. What is the problem?
2. What is causing the problem?
3. What is the best way to solve the problem?

Preamble

The preamble begins with “WHEREAS”, and is a concise sentence about the nature of the problem or the reason for the request. It identifies the problem and the cause, and it should also explain, clearly and briefly, the reasons for the resolution.

We recommend limiting the preamble to two “WHEREAS” clauses. If further explanation is needed, then supporting information, which should be concise, can be provided to describe the problem more fully. Supporting documents will be reviewed by the Resolutions Committee, and this information will only be published in the AGM book on the recommendation of the Resolutions Committee.

Resolved Statements

The resolved statement begins with the phrase “THEREFORE BE IT RESOLVED THAT”. The resolved statement is a concise statement that includes a specific call to action by the BC Cattlemen’s Association. If a second action is needed, then an additional resolved statement can be included, and should begin with “FURTHERMORE BE IT RESOLVED THAT...”

Improper Resolution Issues

Resolutions submitted to the BC Cattlemen’s Association should not:

- Address issues that can be better dealt with at a local level
- Be a forum for airing personal grievances
- Deal with persons or personalities

Please send resolutions by one of the following methods:

Email: bccattle@cattlemen.bc.ca (Subject: AGM Resolution)

Fax: 1-250-573-5155

Deadline: April 1st, 2023.

Attached also for your reference is the BCCA Resolutions Policy and Late Resolutions Policy.

BRITISH COLUMBIA CATTLEMEN'S ASSOCIATION RESOLUTIONS POLICY

The BC Cattlemen's Association encourage resolutions to come from local or regional cattlemen's associations.

All resolutions are forwarded to the BCCA Resolutions Committee to review for duplications and to seek clarification wherever necessary.

Resolutions that are received by the April 1st deadline will be put before the Annual General Meeting for debate and vote by the members in attendance.

All resolutions submitted and action(s) taken will be printed on a timely basis in Beef in BC Magazine.

Local and regional associations are encouraged to submit issues of concern to the BCCA office at any time throughout the year. When received the BCCA staff or board will review the issue and refer it to the appropriate BCCA Standing Committee for action. Any issues submitted that are of a controversial nature or that may alter BCCA policy will need to be ratified by the vote at the BCCA Annual General Meeting.

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LATE RESOLUTIONS POLICY

Late resolutions to the BCCA Annual General Meeting will not be accepted unless they pertain to an issue(s) that arose after the deadline of April 1 for submitting resolutions to the BCCA office.

Late resolutions to be considered must be submitted in writing to the BCCA Resolutions Committee. The deadline for submission of a late resolution(s) is 12:00 NOON, Friday, May 26, 2023.

Any late resolutions accepted by the Resolutions Committee must also be accepted for debate in a vote by voting members present at the BCCA Annual General Meeting and must be reproduced in numbers sufficient for all voters to have a copy.

Late resolutions will be dealt with at the end of the BCCA Annual General Meeting's scheduled business.

Explanatory Notes re: Resolutions

A resolution followed by an (R) means that it has been referred by the Resolutions Committee to the Committee indicated.

A resolution followed by a (V) means that it is intended to be debated and voted on at the Annual General Meeting.