

# BCCA PROGRAM DELIVERY INC.

#4 – 10145 Dallas Drive, Kamloops, BC V2C 6T4  
Telephone (250) 573-3611 Fax (250) 573-5155

## INSTRUCTIONS TO QUALIFIED FENCING CONTRACTORS

**BCCA PDI Project Number:**

1. Sealed quotes for approximately 0 meters of Fence Line Removal and Replacement with Four Strand Barbed Wire Fence. Bids will be received until **3:00 pm, \_\_\_\_\_, 2017** at the office of the undersigned; this is not a public tender opening.
2. Quotes must be submitted on the quote forms and in the envelopes provided. No identifying mark is to be placed on the envelope. **Late bids or bids submitted by facsimile or telephone will not be accepted.**
3. The quote shall be dated, shall show the full legal name and business address of the bidder, and shall be signed with the usual signature of the person or persons authorized to bind the bidder. The name of each signatory shall be clearly imprinted below the signature.
4. Bidders may be required, after the quote opening, to submit evidence of their resources and their ability to carry out the work specified.
5. Following receipt of quotes and analysis by staff, BCCA PDI will award the work subject to spending approval.
6. Should any bidder find discrepancies or omissions in the documents, they should request at once, in writing, explanation, clarification, or interpretation before submitting a quote.
7. BCCA Program Delivery Inc. does not bind itself to accept the lowest or any quote. Availability of the contractors' workforce, reputation for quality of work and for timeliness.
8. The tender form is to be submitted, and all other documents are for retention by the bidder.
9. The successful bidder will be required to provide the BCCA PDI with proof of current WorkSafeBC, the required insurances certificates, and a GST number, before project can commence. Contractor must accept Prime Contractor Responsibilities as per Schedule 13 - Prime Contractor Agreement.

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